

Mountain West Montessori Academy
Board Meeting Minutes
Monday, January 30, 2023

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Steve Barnes, Andrew Marx, Corbin White, Nelson Altamirano (5:45 p.m. via Zoom)

Excused: Lois Bobo

Others in Attendance: Brandon Fairbanks, Angie Johnson, Cathie Hurst, Dawn Kawaguchi, Tanner Spencer, Christopher Lewis, Alden Thorpe (via Zoom), Ken Jeppesen (via Zoom), Heidi Bauerle (via Zoom)

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

MINUTES

2022-2023 BOARD PRIORITIES

Continue with the Computer Science Trajectory
Celebrate Teacher Excellence
Positive Community Communication

5:41 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Andrew Marx

Steve Barnes made an adjustment to the agenda.

REPORTS

- **Eide Bailly**
 - *FY22 Audit Review* – Ken Jeppesen reviewed the letter to the board. This is a boilerplate letter, but he wanted to make note of a new required item that is now on the letter which is called “Significant Risk Identified”. It is not a concern; they just must state it in this letter. Ken reviewed the first of three audit reports which was a clean audit. The first audit is the numbers. It is shown in three different ways due to GASB. Ken also went over the six notes. The second audit is testing the school’s internal controls. This was also a clean report. The third audit is what the state decides each year. This was also a clean report. Steve thanked Ken for his services. *Ken Jeppesen was excused at 5:58 p.m.*
- **Board of Directors**
 - *Financial Update* – Andrew Marx reviewed the financials as of December 31, 2022. He stated that we are right on par of where we should be this time of the year and some areas we are even under. Andrew reminded the board that the items that

are over are the one time or twice a year payments. Overall, Ms. Angie and Cathie are doing a great job managing the finances. There was a discussion regarding the cost of food increased this last year, recent food audit, spend plan for food services and increasing PTIF interest rates.

➤ **Principal**

- State of the School – Angie Johnson reviewed the 22-23 Board goals & priorities as follows:

- ✓ **Celebrating Teacher Excellence** – Angie reported that we have been celebrating teachers with fun activities, perks, collaborations, celebrations, and overall teacher fitness, well-being and self-care.
- ✓ **Positive Community Communication** – Angie reviewed the current positive community communication they have been working on including creating a new PTO which has continued to grow, building expansion for ADK, upcoming Nutrition Night, New Culture Club for faculty teams, and SLT committee update.
- ✓ **Continue Computer Science Initiative** – Alden Thorpe reported on the upcoming Night of Code. *Alden Thorpe was excused at 6:42 p.m.*

Angie also highlighted a recent strength which is that Montessori has a social and emotional learning curriculum and a recent challenge is library materials in which she reviewed the Library Materials Administrative Procedures and forms.

PUBLIC COMMENT

- **Daniela Lee** made a public comment. She is the new President of the Parent Organization. They have finalized their by-laws in their January meeting. They will have an annual meeting in April. They would like to do a formal presentation for the Board in March. Parents would like more opportunities to volunteer so they will help in organizing these opportunities.
- **Rebecca Akester** made a public comment including thanking the Parent Organization, expansion of ADK, mentoring Nicole and the continue to offer her expertise with early childhood. Adding more kinder classrooms would be great too.
- This was the first public comment period for the 2023-2024 School Fee Schedule and the Fee Waiver Policy.

CONSENT ITEMS

- November 28, 2022 Electronic Board Meeting Minutes – There was no further discussion. **Andrew Marx made a motion to approve the consent items. Corbin White seconded the motion. The votes were as follows:**

Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye

Motion passed unanimously.

VOTING ITEMS

- Award RFP for General Contractor for Kinder Room – Angie Johnson stated that the RFP was issued on December 5, 2022. She reviewed the process for the scoring of RFPs in

which we only received one. The evaluation committee determined that they want to move forward with this and recommend awarding the contract to One West Construction. **Andrew Marx made a motion to award the contract on the School's RFP for General Contractor to One West Construction and authorize our Director, Angie Johnson, to sign on behalf of the School, the construction contract with One West Construction, with the contract amount not to exceed \$650,000. Corbin White seconded the motion.**

The votes were as follows:

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye**

Motion passed unanimously.

- 2023-2024 School Calendar – Angie Johnson reviewed the proposed 2023-2024 calendar. We generally follow JSD. There weren't any major changes from the current year. Angie did mention that for this year, she decided not to attend the Montessori conference which will be in Orlando. The Legislative days that are usually used for the conference were distributed before PTCs to give teachers time to prepare and an extra day in April where there are no holidays. This is the first year that we are using all four legislative days because we typically save one in case we need a snow day. Dawn stated that the state now gives schools up to five distance learning days for snow days or other days such as power or plumbing issues. **Steve Barnes made a motion to approve the 2023-2024 School Calendar. Nelson Altamirano seconded the motion. The votes were as follows:**

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye**

Motion passed unanimously.

- Proper Use of Public Funds & Assets Policy – Brandon Fairbanks reviewed the Proper Use of Public Funds and Assets Policy. It clarifies that no disbursements of public funds or assets to encourage students to enroll at your school. **Steve Barnes made a motion to approve the Proper Use of Public Funds and Assets Policy. Corbin White seconded the motion. The votes were as follows:**

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye**

Motion passed unanimously.

- Reuse & Disposal of Textbooks Policy – Brandon Fairbanks reviewed the Reuse and Disposal of Textbooks Policy. They do include administrative procedures which states the process of the how notify everyone in the state. **Nelson Altamirano made a motion to approve the Reuse and Disposal of Textbooks Policy. Andrew Marx seconded the motion. The votes were as follows:**

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye**

Motion passed unanimously.

DISCUSSION ITEMS

➤ *Calendaring* – ALL

- Next Pre-Board Meeting – February 15th @ 5:00 p.m.
- Board Meeting – February 27th

7:18 PM – Corbin White made a motion to enter a CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) in the library. Steve Barnes seconded the motion. The roll call votes were as follows:

Steve Barnes – Aye

Corbin White – Aye

Andrew Marx – Aye

Nelson Altamirano – Aye

Motion passed unanimously.

7:49 PM – Corbin White made a motion to exit the CLOSED SESSION and ADJOURN. Nelson Altamirano seconded the motion.

Mountain West Montessori Academy

Board of Directors

Closed Session Statement

Monday, January 30, 2023

Anchor Location: 4125 W. Foxview Drive, South Jordan, UT 84009



CLOSED SESSION SWORN STATEMENT:

*At a duly noticed public meeting held on the date listed above, the board of directors for **MOUNTAIN WEST MONTESSORI ACADEMY** entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 30th day of January, 2023.



Steve Barnes
Board Chair