

Mountain West Montessori Academy
Board Meeting Minutes
Monday, March 28, 2022

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Corbin White, Andrew Marx, Nelson Altamirano, Lois Bobo (via Zoom)

Excused: Steve Barnes

Others in Attendance: Angie Johnson, Cathie Hurst, Dawn Kawaguchi, Brandon Fairbanks

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

MINUTES

2021-2022 BOARD PRIORITIES

Safely Re-Engage in Hands-On & Experiential Learning Experiences
Implement Computer Science Initiative
Continue Improvement of Literacy Instruction & Outcomes

6:12 PM – INTRODUCTORY ITEMS

- Call to Order – Corbin White
- School Mission – Andrew

PUBLIC COMMENT

- Dani Lee was present to make a public comment. She is a parent of two students at MWMA and has been volunteering at the school. Dani had some questions that included the board composition specifically a parent representative, school clubs run by teachers, and she would like to see more transparency with fundraisers.
- This was the second public comment period 2022-2023 School Fee Schedule and Fee Waiver Policy. There was no public comment regarding the fee schedule.

REPORTS

- **Director**
 - State of the School – Angie Johnson reviewed the 2021-2022 Board goals and priorities.
 - ✓ **Highlighting a Current Challenge**
 - ★ Preventing the Director from moving to California to be with her grandbaby!
 - ✓ **Highlighting a Current Strength**
 - ★ Marianne Nobel, the School Counselor, reported on the reasons why MWMA is “awesome” including hands on 24 career presentations,

parent involvement, HOPE Squad, and students participating in school and community activities which included a Ukraine refugee supply drive. Marianne also reviewed the School's Positive Behavior Plan and how they are implementing these positive activities. They currently have zero referrals for illegal substances.

✓ **Highlighting a Current Challenge (continued)**

- ★ Another challenge has been the Library Books Policy & administration procedure for procurement. Melissa Zuckerman who is the School's Library Media Specialist reviewed the proposed Library Books Policy and administration procedures that is currently a work in progress. We are still waiting for the state to determine what exactly they want included in the policy. There was a discussion on the national library standards.

✓ **Safely Re-Engage in Hands-On and Experiential Learning Activities**

- ★ Professional Development: American Montessori Society Conference
 - ♣ Stats
 - ♣ Highlights
 - ♣ Team Building
- ★ Students
 - ♣ Recent Field Trips
 - ♣ 9th Grade Trip

✓ **Implement Computer Science Initiative**

- ★ Update on follow-through and reporting

✓ **Continue Improvement of Literacy Instruction and Outcomes**

- ★ Reading Endorsement
 - ♣ Last Course, K-12 Literacy Practices and Processes: Instructional Implications, ends in a few weeks
 - ♣ Praxis Exam
 - ♣ Stats
 - ♣ LETRS training
- ★ MOY Acadience Reading Assessment Data

✓ **School LAND Trust Plan 2022-23**

- ★ Committee has met, reviewed and approved SLT plan
 - ♣ Review of current 2021-2022 expenditures of \$76,336.87
 - ♣ Review of reading and math assessment data
 - ♣ Proposed 2022-2023 budget of \$62,167.18
 - ◆ Goal #1 – Increase literacy proficiency in K-6 by retaining or increasing staffing to provide reading interventions to students whose needs are not being met through tier 1 instruction (\$16,000) and provide rigorous Montessori professional development (\$20,167.18)
 - ◆ Goal #2 – Increase math proficiency in 3-9 by maintaining or increasing staff to provide math

interventions to students whose needs are not being met through tier 1 instruction (\$24,000)

➤ **Board of Directors**

- Financial Update – Andrew Marx stated that there aren't many changes from meeting to meeting. We are currently about 67% through the year. Cathie Hurst reviewed some of the areas that are out of line with the 67% to explained why items were high or low. Salaries are accrued as of June 30th even though the teachers' contracts are paid through August 15th. Food services have gone up and are projected to continue increasing next year. The food program will not be subsidized for all students next year. The WPU is increasing 6% and the local replacement is increasing 7% for next school year.
- Updated AW Shared Files for Board – Dawn Kawaguchi stated that they are moving their shared files from Nextcloud to OneDrive (Sharepoint). Board members will no longer have access to Nextcloud. Dawn will send out a new link for Sharepoint.

CONSENT ITEMS

- January 24, 2022 Board Meeting Minutes – There was no further discussion.
 - January 27, 2022 Electronic Board Meeting Minutes – There was no further discussion.
- Andrew Marx made a motion to approve the consent items. Corbin White seconded the motion. The votes were as follows:**

**Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye**

Motion passed unanimously.

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- 2022-2023 School Fee Schedule – Angie Johnson reminded the board that this is the second public comment period for the fee schedule and Fee Waiver Policy. She stated that the fees have been lowered since last year. **Nelson Altamirano made a motion to approve the 2022-2023 School Fee Schedule. Andrew Marx seconded the motion. The votes were as follows:**

**Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye**

Motion passed unanimously.

- Amended Fee Waiver Policy – There was no further discussion. **Andrew Marx made a motion to approve the amended Fee Waiver Policy. Nelson Altamirano seconded the motion. The votes were as follows:**

**Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye**

Motion passed unanimously.

- Amended Donation of Paid Time Off (PTO) Policy – Angie Johnson stated that she wanted to make some changes to the Donation of Paid Time Off Policy. The current policy only allows a person to receive 15 days of donated PTO leave. However, this restriction doesn't benefit an employee with a catastrophic illness who could benefit from more than 15 days of donated PTO leave. The proposed revision removes this restriction. **Nelson Altamirano made a motion to approve the amended Donation of Paid Time Off Policy. Andrew Marx seconded the motion. The votes were as follows:**

Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye

Motion passed unanimously.

- Amended LEA-Specific Educator License Policy – Brandon Fairbanks reviewed the amended LEA-Specific Educator License Policy. They have removed the language allowing an LEA-Specific license in the area of special education and other related areas due to the law changing. **Andrew Marx made a motion to approve the amended LEA-Specific Educator License Policy. Corbin White seconded the motion. The votes were as follows:**

Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye

Motion passed unanimously.

- Amended Procurement Policy – Brandon Fairbanks reviewed the amended Procurement Policy. Small purchase threshold has been raised from \$1,000 to \$5,000. Provisions for professional services and construction projects have been updated. **Corbin White made a motion to approve the amended Procurement Policy. Lois Bobo seconded the motion. The votes were as follows:**

Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye

Motion passed unanimously.

- 2022-2023 School LAND Trust Plan – Angie Johnson outlined the plan in her director's report. There were no further questions. **Nelson Altamirano made a motion to approve the 2022-2023 School LAND Trust Plan. Andrew Marx seconded the motion. The votes were as follows:**

Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye

Motion passed unanimously.

- Positive Behavior Plan – Angie Johnson stated that this was covered by Marianne in her presentation. This was created to help students address the use of tobacco, alcohol, e-cigarettes, and other controlled substances. **Andrew Marx made a motion to approve**

the School's Positive Behavior Plan. Lois Bobo seconded the motion. The votes were as follows:

**Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye**

Motion passed unanimously.

- ***Landscaping Maintenance Agreement*** – Angie Johnson stated that we are happy with Prime Design and they prices haven't increased. **Nelson Altamirano made a motion to approve the Prime Design's 2022 landscaping maintenance agreement and authorize the Director to sign on behalf of the school. Andrew Marx seconded the motion. The votes were as follows:**

**Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye**

Motion passed unanimously.

OTHER BUSINESS ITEMS

- **Calendaring – ALL**
- Schedule Post Holiday Social
 - Next Pre-Board Meeting – April 13th @ 5:00 p.m.
 - Next Board Meeting – April 25th

7:32 PM – Andrew Marx made a motion to ADJOURN. Lois Bobo seconded the motion. The votes were as follows:

**Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Lois Bobo – Aye**

Motion passed unanimously.