

# Mountain West Montessori Academy

## Board Meeting Minutes

### Monday, September 27, 2021

**Location:** MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



**In Attendance:** Steve Barnes, Andrew Marx, Lois Bobo (via Zoom), Nelson Altamirano (via Zoom), Corbin White (via Zoom)

**In Attendance:** Sheri Ebert (via Zoom), Angie Johnson, Dawn Kawaguchi, Brandon Fairbanks, Alden Thorpe

*Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.*

## MINUTES

### 2021-2022 BOARD PRIORITIES

Safely Re-Engage in Hands-On & Experiential Learning Experiences

Implement Computer Science Initiative

Continue Improvement of Literacy Instruction & Outcomes

### 6:11 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Andrew
- Montessori Mastery – Angie read a poem by Shel Silverstein and then we took a field trip to show what the students created from listening to the poem.

**There was no PUBLIC COMMENT.**

### REPORTS

- **Director**
  - State of the School – Angie Johnson reported on the current board goals and priorities including recent and upcoming experiential learning activities and clubs; computer science implementation; review of literacy beginning of year data and interventions; current strength – independence (leverage your resources); current challenge – navigating COVID perspective; and reviewed the amended Attendance ADMIN Procedures.
- **Board of Directors**
  - Financial Update – Andrew Marx reviewed the financials as of August 31<sup>st</sup> including cash on hand and profit and loss percentages. We are right where we are supposed to be and there are no concerns.

### BOARD TRAINING

- Annual Open & Public Meetings Act Training – Brandon Fairbanks reviewed the changes that were made in the legislature this year including voting to come out closed session in

closed session, anchor location for electronic meetings, provisions of what needed to be posted after board meetings on the public meeting notice, and compliance items. Brandon also mentioned monitoring that is being by the SCSB.

## CONSENT ITEMS

- August 9, 2021 Electronic Board Meeting Minutes – There was no further discussion. **Andrew Marx made a motion to approve the consent items. Lois Bobo seconded the motion. The votes were as follows:**

**Steve Barnes – Aye**  
**Corbin White – Aye**  
**Andrew Marx – Aye**  
**Nelson Altamirano – Aye**  
**Lois Bobo – Aye**

**Motion passed unanimously.**

## BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Amended Capitalization & Expense Policy – Brandon Fairbanks reviewed the Capitalization and Expense Policy including the change of the fair market value of items from \$1,500 to \$5,000. **Lois Bobo made a motion to approve the amended Capitalization & Expense Policy. Steve Barnes seconded the motion. The votes were as follows:**

**Steve Barnes – Aye**  
**Corbin White – Aye**  
**Andrew Marx – Aye**  
**Nelson Altamirano – Aye**  
**Lois Bobo – Aye**

**Motion passed unanimously.**

- Amended Continuing Enrollment Policy – Brandon Fairbanks reviewed the amended Continuing Enrollment Policy including the name change, terminology, taking attendance and withdrawals. **Lois Bobo made a motion to rename the Continuing Enrollment Policy to the Learner Validated Program Policy and approve the Learner Validated Program Policy. Nelson Altamirano seconded the motion. The votes were as follows:**

**Steve Barnes – Aye**  
**Corbin White – Aye**  
**Andrew Marx – Aye**  
**Nelson Altamirano – Aye**  
**Lois Bobo – Aye**

**Motion passed unanimously.**

- Amended Special Education Policies & Procedures Manual – Angie Johnson reviewed the amended Special Education Policies and Procedures manual including reformatting and layout; terminology changes; verifying qualification status of teachers and paraprofessionals. **Andrew Marx made a motion to approve the amended Special Education Policies & Procedures Manual. Lois Bobo seconded the motion. The votes were as follows:**

**Steve Barnes – Aye**  
**Corbin White – Aye**

Andrew Marx – Aye  
Nelson Altamirano – Aye  
Lois Bobo – Aye

**Motion passed unanimously.**

- Technology Purchase – Angie Johnson stated that this is the annual purchase of chromebooks for digital learning. There was discussion on camera and mic on the chromebooks and the possibility to purchase other laptops to run Adobe. **Lois Bobo made a motion to approve the ETS technology purchase in the amount of \$24,000. Steve Barnes seconded the motion. The votes were as follows:**

Steve Barnes – Aye  
Corbin White – Aye  
Andrew Marx – Aye  
Nelson Altamirano – Aye  
Lois Bobo – Aye

**Motion passed unanimously.**

- Middle School Redwood Alliance Trip – Angie Johnson reviewed the middle school trip breakdown per student. It was estimated high. The estimate is a little lower than originally planned. Angie stated that it may be closer to \$530 per student. **Steve Barnes made a motion to approve the middle school trip to Redwood Alliance trip not to exceed \$57,150. Lois Bobo seconded the motion. The votes were as follows:**

Steve Barnes – Aye  
Corbin White – Aye  
Andrew Marx – Aye  
Nelson Altamirano – Aye  
Lois Bobo – Aye

**Motion passed unanimously.**

- LEA-Specific Educator Licenses – Angie Johnson reviewed the candidates for an LEA-Specific Educator License and the rationale for each as well as the requirements to list the percentages of teachers who have a professional, associates or LEA-Specific on the website. **Andrew Marx made a motion to approve the request for an MWMA-specific educator licenses for the following: Janell Estrada for an elementary license; Rebecca Gear for a elementary license; Cynthia Goehring for a secondary license with a mathematics 3 endorsement and general financial literacy endorsement; Hannah McGough for an English endorsement, social studies composite endorsement and family consumer science (CTE) endorsement; and Scott Robison for a secondary license with a computer science level 2 endorsement; all for a period of three years. Nelson Altamirano seconded the motion. The votes were as follows:**

Steve Barnes – Aye  
Corbin White – Aye  
Andrew Marx – Aye  
Nelson Altamirano – Aye  
Lois Bobo – Aye

**Motion passed unanimously.**

- Prime Design 2021-2022 Snow Removal Agreement – Angie Johnson stated that they have been using Prime Design since the school has been open in 2014 and have been happy with them. Their prices haven't increased. They did have a change in ownership this year.

Angie would like to keep Prime Design as the snow removal. **Steve Barnes made a motion to approve the Prime Design's 2021-2022 service agreement and authorize the Director to sign on behalf of the school. Andrew Marx seconded the motion. The votes were as follows:**

**Steve Barnes – Aye  
Corbin White – Aye  
Andrew Marx – Aye  
Nelson Altamirano – Aye  
Lois Bobo – Aye**

**Motion passed unanimously.**

#### **OTHER BUSINESS ITEMS**

- Calendaring – ALL
  - Next Pre-Board Meeting – October 13<sup>th</sup> @ 5:00 p.m.
  - Next Board Meeting – October 25<sup>th</sup>
- Nextcloud Access for Board Members – Dawn handed out login credentials to all board members to gain access to Nextcloud.

**The CLOSED SESSION was not needed.**

**7:54 PM – Corbin White made a motion to ADJOURN. Lois Bobo seconded the motion.**

**The votes were as follows:**

**Steve Barnes – Aye  
Corbin White – Aye  
Andrew Marx – Aye  
Nelson Altamirano – Aye  
Lois Bobo – Aye**

**Motion passed unanimously.**