

Mountain West Montessori Academy Annual Board Meeting Minutes Monday, June 21, 2021

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Steve Barnes, Andrew Marx, Lois Bobo

Excused: Corbin White, Nelson Altamirano

Others in Attendance: Kim Dohrer, Dawn Kawaguchi, Sheri Ebert, Angie Johnson, Cathie Hurst (6:17 p.m.)

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

MINUTES

2021-2022 BOARD PRIORITIES

Safely Re-Engage in Hands-On & Experiential Learning Experiences

Implement Computer Science Initiative

Continue Improvement of Literacy Instruction & Outcomes

6:11 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Lois Bobo

There was no PUBLIC COMMENT.

REPORTS

➤ **Director**

- *State of the School* – Angie Johnson reviewed the new board priorities for the 2021-2022 school year.
 - ✓ Safely re-engage in hands-on and experiential learning activities (Field trips, travel, clubs, social events, etc.)
 - ★ Upcoming scheduled activities
 - ♣ Shakespeare Festival
 - ♣ Redwoods Alliance October trip for Middle School
 - ♣ Student-initiated Clubs
 - ♣ Field Trip Planning
 - ♣ Middle School Dance Committee
 - ✓ Implement Computer Science initiative: rigorous weekly CS instruction and student proficiency in Utah Computer Science standards & digital citizenship

- ★ Rigorous weekly CS instruction and student proficiency in Utah Computer Science standards & digital citizenship
- ★ DTL Grant approval (5-yr grant)
 - ♣ \$26,540.21 (twice as much as estimated)
 - ♣ Using Skill Struck curriculum
- ★ Computer Science Grant submission
 - ♣ Will be submitted by June 30th
- ★ Python Coding Elective
 - ♣ Semester long course
- ✓ Continue Improvement of Literacy Instruction & Outcomes
 - ★ Reading Endorsement
 - ♣ Currently on class 6 of 8
 - ★ LETRS Training
 - ♣ Free of charge offered by USBE
 - ♣ Will be sending 3 teachers
- ✓ Highlighting a Current Challenge
 - ★ Having to replace our music teacher
- ✓ Highlighting a Current Strength
 - ★ Recent Accreditation Review Results

BOARD TRAINING

- Annual Policies, Plans & Procedures Training – Kim is filling in for Brandon. Kim reviewed the annual policies, plans and procedures training required for the board. She reviewed the Attendance Policy and the Arrest Reporting Policy.
- Annual Open & Public Meetings Act Training – Kim asked Steve that since all of the board members are not present, did he want to table it to the next board meeting and have Brandon do it or she can do it right now and send videos to the members not here.
- Annual Fraud Risk Assessment Review – Cathie Hurst reviewed the self-fraud risk assessment. The fraud risk assessment must be signed by the Financial Coordinator and Director. Dawn will send out the Annual Statement of Ethical Behavior via AdobeSign.

CONSENT ITEMS

- May 17, 2021 Board Meeting Minutes – There was no further discussion.
- May 17, 2021 Closed Session Affidavit – There was no further discussion. **Steve Barnes made a motion to approve the consent items. Lois Bobo seconded the motion. The votes were as follows:**
 - Steve Barnes – Aye**
 - Lois Bobo – Aye**
 - Andrew Marx – Aye****Motion passed unanimously.**

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- 2020-2021 Final Amended Budget – Cathie Hurst stated that Ms. Angie does such a great job being fiscally responsible. This budget was not changed from the budget that was sent to the board as the noticed. Cathie reviewed the 2020-2021 final amended budget. The bonding is helping out and has given the school a large surplus this year. There is still a

bond payment due at the end of June as well as summer payroll which is paying the teachers their contracted money for this school year. Payroll for July and the first half of August that will have to be accrued. For the 2021-2022 budget, you will notice the federal sources is not as high. We are trying to draw down most of the money this current year's budget. We do not have the numbers for the new ESSERIII funds. The other federal funding (CARES) has a spend deadline of September 2022. The ESSERII spending deadline is 2023 and we think the ESSERIII spending deadlines will be 2024. The school is in very good shape. Angie was able to give some great raises and still have a good surplus. **Lois Bobo made a motion to approve the final amended budget for 2020-2021. Andrew Marx seconded the motion. The votes were as follows:**

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.

- 2021-2022 Annual School Budget – There was no further discussion. **Andrew Marx made a motion to approve the 2021-2022 annual school budget. Lois Bobo seconded the motion. The votes were as follows:**

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.

- Audit Engagement Letters – Andrew Marx state that this is the first time that he has had the opportunity to discuss this. He asked if there was anything beyond page 33 that would need to be discussed. Cathie added that Eide Bailly has been doing the school's audit for several years. They do most of the schools' audits in the state. As your independent auditor, we enjoy working with them and feel like they do a very good job. Cathie asked if the board had any hesitations of engaging them for this year. Steve stated that they had this discussion last year and even though they do a lot of audits there isn't many options available. **Steve Barnes made a motion to approve the engagement of services provided by Eide Bailly for the year ending June 30, 2021 and allow the Board President to sign on behalf of the school. Lois Bobo seconded the motion. The votes were as follows:**

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.

- 2021-2022 Sex Ed Instruction Committee – Angie Johnson stated that every year we have a committee that reviews our sex education curriculum. We discuss this every year and generally stick to all of the state allowed curriculum. Our committee generally agrees each year that you might as well present it all since the parents have to opt in their children into any piece or part that they want. This year we would ask that the board approve the committee by position instead of person since they are changing all of the time. There was a discussion on how the committee is chosen and how many parents should be on the board. **Steve Barnes made a motion to approve the 2021-2022 Sex Ed Instruction Committee consisting of the following positions: (1) Principal, (1) Health Educator, (1) School**

Counselor, and (4) or more parents. Lois Bobo seconded the motion. The votes were as follows:

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.

- Ratify Board Members and Their Terms– Steve Barnes reviewed the board terms. Both Nelson and Lois would like to renew for another 3-year term. There was a discussion on if the board members are good for their terms. **Andrew Marx made a motion to approve both Nelson Altamirano and Lois Bobo for a new 3-year term to expire June 2024 and ratify Andrew Marx with a term to expire 2023, Corbin White with a term to expire 2022, and Steve Barnes with a term to expire June 2022. Steve Barnes seconded the motion. The votes were as follows:**

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.

- Nominate and Elect Board Officers – There was no further discussion. **Lois Bobo made a motion to retain all board members in their current functions (Steve Barnes as the President, Corbin White as the Vice President, Andrew Marx as the Financial Coordinator and Nelson Altamirano as the Secretary). Andrew Marx seconded the motion. The votes were as follows:**

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.

OTHER BUSINESS ITEMS

- Set 2021-2022 Annual Board Meeting Schedule – Dawn reviewed the board meeting schedule for the next school year. There was one change from the current year is moving up the winter retreat from February to January. Dawn will send out calendar invites to all board members.
- Calendaring – ALL
 - Next Pre-Board Meeting – August 11th @ 5:00 p.m.
 - Next Board Meeting – August 23rd
- REMINDERS:
 - Audit Committee Training – Dawn will send out a reminder to Nelson.

7:10 PM – Andrew Marx made a motion to ADJOURN. Lois Bobo seconded the motion. The votes were as follows:

Steve Barnes – Aye

Lois Bobo – Aye

Andrew Marx – Aye

Motion passed unanimously.