

Mountain West Montessori Academy
Board Meeting Minutes
Tuesday, May 3, 2016

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84095



In Attendance: Dan Galli, Steve Barnes, Andrew Marx

Excused: Ryan Parker, Linda Hume

Others in Attendance: Amy Pilkington, Angie Johnson, Cathie Hurst, Ryan Arrington, Dawn Kawaguchi, Brandon Fairbanks, Shirley Atkinson (6:16 p.m.)

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

MINUTES

2015-2016 BOARD PRIORITIES

Academic Rigor
Accreditation
Financial Stability

5:39 PM – INTRODUCTORY ITEMS

- Call to Order – Dan Galli
- School Mission

PUBLIC COMMENT

- Alisha Koss made a public comment recommending the board choosing a board member that has a Montessori background.

BOARD INTERVIEWS – Dan stated that the interview screening committee has chosen four candidates to interview and they are as follows:

- Dr. Lois Bobo
- Jennifer Evans
- Corbin White
- Chad Griffiths

The board members had an opportunity to ask each candidate questions regarding their professional background, how they heard about the position, time commitment to the position, draw to our school, challenges in Montessori schools, recommendations of improvements for our school, charter and board, how can you use your influence with the legislation,

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6:51 PM – Steve Barnes made a motion to enter into a CLOSED SESSION to discuss an individual’s character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1) (a). Andrew Marx seconded the motion. The votes were as follows:

**Dan Galli – Aye
Steve Barnes – Aye
Andrew Marx – Aye**

Motion passed unanimously.

7:28 PM – Steve Barnes moved to end CLOSED SESSION and resume the open meeting. Andrew Marx seconded the motion. The motion passed unanimously and the open meeting resumed.

REPORTS

➤ Director

- State of the School – Amy Pilkington indicated that the school received its 5-year accreditation which is the maximum available. The accreditation team also provided recommendations that the administration plans to implement at the school. The school also completed its Title I audit and there were no findings. SAGE is underway and will be finished in a week.
- Review Parent Survey
Amy Pilkington reviewed the questions and results of the recent parent survey. She discussed some of the challenges with the survey and ways to improve next year.

➤ Academica West

- Review UCAP Login – Dan Galli reminded board members that they needed to set up their UCAP login. He noted that Dawn Kawaguchi would contact and assist those who are unable to gain access.

➤ Board of Directors

- Review 2015-2016 Budget as of March 31, 2016 - Cathie Hurst provided a review of the budget as of March 31st, and highlighted some adjustments that have been or will be made.

Andrew Marx moved to approve the CONSENT ITEMS Steve Barnes seconded the motion. Voting was unanimous and the motion passed.

- Approve March 29, 2016 Board Meeting & Retreat Minutes

Steve Barnes noted for the record that the board had received a letter from Michele Smith. In the letter, Ms. Smith expressed her support for the school and asked the board members to consider filling the next vacancy with an individual possessing Montessori and public education experience.

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Discuss & Vote on Board Member(s) – Dan Galli and Steve Barnes indicated that the board received applications from numerous qualified candidates, and it was difficult to narrow down the list. Dan Galli expressed the board’s appreciation to one of the finalists,

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Jen Evans, for her service and dedication to the school. **Steve Barnes moved to appoint Corbin White to a four-year term and Dr. Lois Bobo for a two-year term. Andrew Marx seconded the motion. Voting was unanimous and the motion passed. Steve Barnes restated the motion with the clarification that Corbin White and Dr. Lois Bobo's terms of service become effective as of the July board meeting. Andrew Marx seconded the motion. Voting was unanimous and the motion passed.**

- *Discuss & Vote on Technology Purchase* – Amy Pilkington noted that this purchase would come from Land Trust funds as well as general K-12 funding. She provided an overview of the technology equipment to be purchased. **Andrew Marx moved to approve the technology purchase up to \$50,000. Steve Barnes seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Furniture Purchase* – Amy Pilkington provided an overview of the school's library furniture purchasing needs and reviewed the quotes for furniture, which totaled \$14,454. **Steve Barnes moved to authorize the purchase of furniture in an amount up to \$14,455. Andrew Marx seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Speech Language Pathologist Rate Sheet* – Amy Pilkington noted that the aggregate SLP expenses were approaching her authorized purchasing limits, and therefore she wanted the board to be aware of and authorize the SLP rate sheet. **Andrew Marx moved to approve the speech language pathologist rate sheet. Steve Barnes seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Occupation Therapist Rate Sheet* – Amy Pilkington noted that the aggregate OT expenses were approaching her authorized purchasing limits, and therefore she wanted the board to be aware of and authorize the OT rate sheet. **Steve Barnes moved to approve the occupation therapist rate sheet. Andrew Marx seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Amended Administration of Medication Policy* – Brandon Fairbanks indicated that recent changes in legislation required a revision to the school's Administration of Medication Policy. He reviewed the highlighted change. **Steve Barnes moved to approve the amended Administration of Medication Policy. Andrew Marx seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Amended Background Check Policy* – Brandon Fairbanks reviewed recent changes to the state's background check procedures and the corresponding revisions to the school's Background Check Policy. **Andrew Marx moved to approve the amended Background Check Policy. Steve Barnes seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Budget Officer* – Brandon Fairbanks reviewed recent legislative changes that impacted the school's budgeting process. As part of the new requirements, he indicated that the board would need to appoint a "budget officer" to perform certain budgeting functions. **Steve Barnes moved to appoint the school's Director to serve as the Budget Officer. Andrew Marx seconded the motion. Voting was unanimous, and the motion passed.**
- *Discuss & Vote on Audit Committee Selection* – Brandon Fairbanks discussed a recent letter to all school districts from the internal auditor of the state board of education. The letter discussed the requirements for LEAs to appoint an audit committee that met the

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guidelines outlined in state code. **Steve Barnes moved to appoint Ryan Parker and Andrew Marx to the Audit Committee. Andrew Marx seconded the motion. Voting was unanimous and the motion passed.**

OTHER BUSINESS ITEMS

➤ **Calendaring**

- *Reschedule Next Board Meeting June 28th – Annual Meeting* - Due to recent legislative changes, the school's FY18 budget must be approved before June 22nd. Therefore, the board rescheduled its June meeting to occur on June 21st. If there is an unforeseen conflict with that date, the board indicated its second choice would be June 20th.

8:21 PM – Andrew Marx moved to enter executive CLOSED SESSION to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1) (a). Steve Barnes seconded the motion. Dan Galli requested a roll call vote:

**Dan Galli – Aye
Steve Barnes – Aye
Andrew Marx – Aye**

Voting was unanimous and the board entered closed session.

8:34 PM – Steve Barnes moved to end closed session and resume the open meeting. Andrew Marx seconded the motion. The motion passed unanimously and the open meeting resumed.

8:34 PM – Steve Barnes moved to ADJOURN the meeting. Andrew Marx seconded the motion. The motion passed unanimously and the meeting was adjourned.

**Mountain West Montessori Academy
Closed Executive Board Meeting Affidavit
Tuesday, May 3, 2016**

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Excused: Ryan Parker, Linda Hume

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AFFIDAVIT

This Closed Session was held to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1)(a) and to discuss the purchase, exchange, or lease of real property pursuant to Utah Code 52-4-205(1)(d)



Dan Galli – Board President

9/27/16

Date

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