

Mountain West Montessori Academy

Board Meeting Minutes

Monday, April 23, 2018

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Steve Barnes, Corbin White, Lois Bobo, Nelson Altamirano

Excused: Andrew Marx, Ryan Parker

Others in Attendance: Angie Johnson, Sheri Ebert, Cathie Hurst, Dawn Kawaguchi, Brandon Fairbanks

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MINUTES

2017-2018 BOARD PRIORITIES

Strengthen Parent Partnerships
Define Learning Excellence @ MWMA
Maintain & Support Quality Faculty

6:17 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Lois
- *Montessori Minute* – Angie played the video “A Montessori Morning” which gave a quick look at a morning with Jackson who is a preschooler at a Montessori school. Angie said that this is why MWMA needs a preschool.

PUBLIC COMMENT

- Jen Evans (via text message) would love to see Andrew take a more active role since he is now a board veteran.

REPORTS

- **Director**
 - State of the School – Angie Johnson
 - ✓ Strengthening Parent Partnerships
 - ★ Communication
 - ❖ Review of parent survey results
 - ❖ Review of parent feedback on new website
 - ★ Cohesion
 - ❖ Much Ado About Nothing performance

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- ★ Investment/Involvement
 - ❖ Review of parent volunteering
 - ✓ Define Learning Excellence at MWMA
 - ★ Data Driven Instruction
 - ❖ Standardized testing (SAGE and DIBELS) which we use a practical life skill
 - ❖ Teacher observations/evaluations
 - ★ Non-Cognitive Skills
 - ❖ Travel: benefits & upcoming trips
 - ❖ Mentoring relationships
 - ✓ Maintain & Support Quality Faculty
 - ★ Professional Development & Positive Culture
 - ❖ List of PD this year
 - ❖ Retention and Hiring – no formal employment agreements yet but verbal discussions with staff
 - ♣ Teachers 86%
 - ♣ TA 76%
 - ❖ Teacher Appreciation & Boutique Book Fair
 - ♣ Corbin brought in a Soda Bar for teachers
 - ✓ Highlighting a Current Strength
 - ★ Cooperation – Teachers stepping in and helping out others
 - ✓ Highlighting a Recent Challenge
 - ★ Custodial services
 - ✓ Just Bragging
 - ★ Imagine Learning Visit (30 people came for a tour)
 - ✓ There was a discussion on surveys and car pool safety
- **Academica West**
 - Review 2017-2018 Budget as of March 31, 2018 – Cathie reviewed the budget as of March 31st. The extra expense for the legal fees this year has taken much of the annual surplus. There was a discussion on the dates for the annual budget inspection and final amended budget. There was a discussion on fundraising for keyless entry locks for the school. Cathie told Nelson that he has now been added to the monthly financial email.

Lois Bobo made a motion to approve the CONSENT ITEMS. Corbin White seconded the motion. Motion passed unanimously.

- Approve March 26, 2018 Board Meeting Minutes
- Approve March 26, 2018 Closed Session Affidavit

BUSINESS ITEMS (To Be Discuss and/or Voted On)

- Discuss & Vote to Appoint Election of Officers – Steve Barnes reviewed the current officers. There was a discussion on the Financial Coordinator position. Brandon stated that he has reached out to Ryan and he just hasn't been able to come to the meeting. He will not be renewing his term in June so Brandon is recommending appointing a financial

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coordinator at this meeting. Since there was discussion on appointing Andrew who is currently the board secretary, the board will need to fill the secretary position as well. **Lois Bobo made a motion to appoint the following officers: Andrew Marx as the Financial Coordinator and Nelson Altamirano as the Secretary. Corbin White seconded the motion. Motion passed unanimously.**

- Discuss & Vote to Appoint Audit Committee – Steve Barnes asked Brandon to take the lead on this discussion. Brandon stated that this is required by law and currently it is by person. He recommended that it be by position. There was a brief discussion on who should be on the committee. **Lois Bobo made a motion to appoint the Vice Chair and the Financial Coordinator as the audit committee. Nelson Altamirano seconded the motion. Motion passed unanimously.**
- Discuss & Vote Bank Account Signers – Brandon Fairbanks stated that now that we have new officers, we will need to have new account signers. There was a brief discussion on whether or not Angie should be on this account. Cathie brought signature cards for the new account signers. **Lois Bobo made a motion to have Corbin White, Andrew Marx and Steve Barnes as the Zions Bank account signers. Nelson Altamirano seconded the motion. Motion passed unanimously.**

OTHER BUSINESS ITEMS

- Calendaring – ALL
 - May Pre-Board Meeting – May 8th @ 11:45 a.m. – rescheduled to May 7th
 - Next Board Meeting – May 21st @ 5:30 p.m. [Strategic Planning]
 - Reschedule June 6th Pre-Board Meeting to June 5th – will reschedule at preboard

7:53 PM – Lois Bobo made a motion to enter into a CLOSED SESSION to discuss an individual’s character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1) (a) held in the MWMA library. Corbin White seconded the motion.

The votes were as follows:

**Steve Barnes – Aye
Corbin White – Aye
Lois Bobo – Aye
Nelson Altamirano – Aye**

Motion passed unanimously.

8:21 PM – Corbin White made a motion to exit the CLOSED SESSION. Lois Bobo seconded the motion. Motion passed unanimously.

Steve Barnes had a conflict with the June Annual Board Meeting. It was rescheduled to June 11th.

8:23 PM – Lois Bobo made a motion to ADJOURN. Corbin White seconded the motion. Motion passed unanimously.

April Action Items

1. Himalayan Kitchen or Noodles & Co. for retreat dinner – **Dawn**

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**Mountain West Montessori Academy
Closed Executive Board Meeting Affidavit
Monday, April 23, 2018**

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AFFIDAVIT

This Closed Session was held to discuss an individual's character, professional competence, or physical or mental health pursuant to Utah Code 52-4-205(1)(a).



Steve Barnes – Board President

21 May 2018

Date